Angleton ISD

JOB TITLE: Police Officer

Reports to: Chief of Police/ Police Sargent

Dept./School: Angleton High School

Wage/Days: AUX-8/215 Days

Primary Purpose:

To provide for the safety of all students, faculty, and staff and the security of all district and campus property and equipment. Shall assist the administrative staff in the development and implementation of procedures that will ensure the protection of all district personnel and property. Shall strive to attain that all students are in attendance in accordance with state laws to achieve state requirements for dropout recovery.

Qualifications:

High School diploma or equivalent
Meet all requirements for certification by Texas Commission on Law Enforcement Officer standards and Education (TLEOSE)
Demonstrates aptitude for and experience in work to be performed

Major Responsibilities and Duties:

1. Enforce Chapter 37 (Law and Order, Protection of Building and Grounds, etc.) of the Texas Education Code.

2. Perform duties of attendance officer, pursuant to Policy FDE and Chapter 25, subchapter C (School attendance) of the Texas Education Code.

3. Oversee, coordinate and/or participate in implementation of security devices and procedures, including appropriate use of metal detectors and contracted detection services for general inspections pursuant to Policies FNF and FNFA; provided, however, the peace officer shall defer to campus administrative personnel to determine reasonable cause for suspicion and to conduct appropriate administrative searches based upon such reasonable cause, as peace officers shall search individuals only upon probable cause.

4. May arrest any person found committing a violation of local ordinances, state laws, and federal statues on District property; may arrest any person found committing a violation of local ordinances, state laws, and federal statutes on property within the peace officer's jurisdiction, as long as the

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offense relates to the District or is potentially disruptive of District activities; may issue citations as appropriate in lieu of arrest; and may take immediate action to prevent any obvious criminal offenses, or to arrest, if reasonably possible, any known felony offenders encountered on property under the control and jurisdiction of the District.

6. Take juveniles into custody as provided by the Family Code.

7. Patrol campuses.

8. Engage in activities and programs approved by the Superintendent designed to prevent or deter crimes against District property or District employees, students, and visitors.

9. Carry weapons as directed by the Department Supervisor, in accordance with written operational procedures.

10. Assist in providing traffic and parking control at athletic events, at school closings or openings, or at any other time deemed necessary by the Department Supervisor to ensure the safety and welfare of students, staff and District patrons.

11. Where appropriate, coordinate and cooperate with commissioned officers of all other law enforcement agencies in the enforcement of this policy, including:

(a) Communicating, coordinating, and referring to the appropriate law enforcement agencies all criminal offenses occurring off District property and those offenses occurring on District property that require the manpower, experience, or technical expertise of the appropriate law enforcement agency;

(b) Assisting the campus principals in notifying the appropriate Enforcement agencies of reportable offenses committed by students on District property or at District-related events, pursuant to TEC sec. 37.015

(c) Receiving all notifications from the appropriate law enforcement agencies regarding the arrest, detention, conviction, or delinquent adjudication of any District student, pursuant to Code of Criminal Procedure Act. 15.27.

12. Investigate violations of security-related or attendance-related school rules and regulations as requested by the District administration and participate in administrative hearings concerning the alleged violations.

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13. Participate in judicial proceedings as necessary and appropriate concerning criminal charges and/or juvenile justice.

14. Subject to the foregoing, the District peace officer shall attempt to minimize in every way legally and ethically practicable his or her involvement in police matters off District property and unrelated to school business.

15. Maintain safety standards in conformance with all rules, regulations, policies, administrative and supervisory directives.

16. Perform other tasks and responsibilities as assigned by appropriate supervisor or superintendent.

Mental Demands/Physical Demands/Environmental Factors:

Tools/Equipment Used: Standard office equipment including personal computer and peripherals.

Posture: Frequent sitting and standing; occasional bending/stooping, pushing/pulling, and twisting

Motion: Repetitive hand motions; frequent keyboarding and use of mouse; occasional reaching

Lifting: Occasional light lifting and carrying (less than 15 pounds); occasional physical restraint of students to control behavior

Environment: May work prolonged or irregular hours; work inside and outside (exposure to sun, heat, cold, and inclement weather), exposure to noise; occasional districtwide and statewide travel.

Mental Demands: Work with frequent interruptions; maintain emotional control under stress. Ability to communicate effectively (verbal and written), ability to use firearms, handcuffs, alarm systems, fire extinguishers, and/or security equipment.

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Reviewed by _____ Date _____

Received by _____ Date _____

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