Angleton ISD

JOB TITLE: Athletic Fields Maintenance

EXEMPTION STATUS/TEST: Nonexempt

REPORTS TO: Director of Maintenance & Athletic Director

DEPT./SCHOOL: AISD Athletic Facilities

Primary Purpose:

To contribute to the educational process by maintaining safe, clean, attractive, functional, and well-maintained athletic facilities, athletic fields, stadiums, practice areas, and related athletic equipment; ensuring athletic facilities are properly prepared for practices, competitions, tournaments, and special events; and supporting the safe and efficient operation of Angleton ISD athletic facilities.

Qualifications:

Education/Certification:
Clear and valid Texas driver's license
High school diploma or equivalent preferred.

Special Knowledge/Skills:
Ability to operate and safely maintain commercial mowing equipment, tractors, utility vehicles, field lining equipment, blowers, trimmers, and other athletic facility maintenance equipment.
Knowledge of proper athletic field preparation and maintenance for football, soccer, baseball, softball, track and field, and other athletic activities preferred.
Ability to identify unsafe conditions and take appropriate corrective action or report conditions to the appropriate supervisor.
Ability to follow written and verbal instructions and established maintenance schedules.
Ability to communicate effectively in English.
Ability to work flexible hours, including evenings, weekends, holidays, and overtime as required for athletic events and facility needs.
Alternatives to the above qualifications as deemed appropriate and acceptable.

Experience:
Two or more years of experience in athletic facility maintenance, grounds maintenance, landscaping, turf management, custodial services, or related facility maintenance preferred.
General knowledge of athletic field maintenance, turf care, irrigation systems, landscaping, and athletic facility maintenance.
General knowledge and ability to perform basic techniques of electrical repair, plumbing, carpentry, painting, fencing, and minor facility repairs.

Major Responsibilities and Duties:

Maintenance and Repair:

1. Shall maintain athletic fields, stadiums, practice fields, athletic complexes, and associated athletic areas in a safe, clean, attractive, and game-ready condition.
2. Shall mow, edge, trim, blow, fertilize, aerate, irrigate, and otherwise maintain athletic turf areas according to established maintenance schedules and turf-management practices.
3. Shall prepare football, soccer, baseball, softball, and other athletic fields for practices and competitions.
4. Shall accurately lay out and paint athletic field lines, yard lines, numbers, hash marks, logos, and other required field markings.
5. Shall monitor, operate, and perform minor maintenance on athletic-field irrigation systems, including sprinkler heads, valves, controllers, and related components.
6. Shall maintain natural grass and synthetic turf athletic surfaces in accordance with district standards and manufacturer recommendations.
7. Shall maintain baseball and softball infields, including grooming, dragging, leveling, edging, field conditioner, pitching areas, batter areas, and base paths.
8. Shall maintain track and field areas, including long-jump pits, high-jump areas, throwing areas, runways, and other assigned athletic surfaces.
9. Shall prepare athletic stadiums and athletic complexes for scheduled practices, games, tournaments, playoff events, and special events.
10. Shall prepare athletic facility restrooms, ticket booths, gates, walkways, seating areas, concession areas, parking areas, and other areas directly associated with athletic events.
11. Shall assist with setup, movement, and removal of athletic equipment, goals, nets, benches, barriers, signage, tables, field equipment, and other event-related equipment.
12. Shall inspect athletic fields and facilities before and after events and report unsafe conditions, damaged equipment, turf concerns, irrigation problems, drainage issues, and facility deficiencies.
13. Shall maintain athletic facility parking areas, entrances, sidewalks, walkways, and immediate athletic-event areas in a clean and safe condition.
14. Shall maintain athletic field drainage areas and report standing water, erosion, drainage failures, or other conditions affecting field safety or usability.
15. Shall perform minor repairs to athletic facilities and athletic-field infrastructure, including basic carpentry, plumbing, electrical, painting, fencing, hardware, and other maintenance tasks within the employee's training and authorization.
16. Shall maintain athletic-maintenance tools, equipment, vehicles, machinery, and supplies used in the operation and maintenance of athletic facilities.
17. Shall operate tractors, mowers, utility vehicles, field-maintenance equipment, field-painting equipment, blowers, trimmers, and other equipment assigned to athletic facility maintenance.
18. Shall maintain records of athletic field maintenance, equipment maintenance, repairs, supplies, field preparation, and other assigned activities.
19. Shall maintain inventories of athletic field supplies, including field paint, fertilizer, seed, field conditioner, irrigation parts, turf products, and other athletic-maintenance materials.

20. Shall coordinate with the Athletic Department, coaches, campus administrators, Maintenance Department, Grounds Department, contractors, and event personnel as necessary to maintain and operate athletic facilities.
21. Shall assist in identifying athletic facility maintenance needs and make recommendations to the Director of Maintenance and Athletic Director regarding turf, irrigation, drainage, equipment, repairs, and facility improvements.
22. Shall assist contractors and service providers performing work on athletic facilities as directed by the Director of Maintenance or Athletic Director.
23. Shall maintain safety standards in accordance with applicable laws, regulations, district policies, administrative directives, manufacturer recommendations, and supervisory instructions.
24. Shall immediately report accidents, injuries, hazardous conditions, damaged property, equipment failures, and other safety concerns to the appropriate supervisor.
25. Shall respond to athletic facility emergencies and weather-related conditions affecting athletic fields or facilities as directed.
26. Shall work flexible hours, including evenings, weekends, holidays, and overtime when required to support athletic events and athletic facility operations.
27. Shall maintain professional conduct and communicate respectfully with students, coaches, staff, visitors, contractors, and members of the public.
28. Shall maintain confidentiality of district information and follow all applicable district policies and procedures.
29. Shall maintain and use fertilizers, herbicides, pesticides, field conditioners, cleaning products, fuels, lubricants, and other chemicals in accordance with product labels, district procedures, applicable regulations, and established safety practices.
30. Shall perform other tasks and responsibilities related to athletic facility maintenance and operations as assigned by the appropriate supervisor or superintendent.

Safety:
Follow established safety procedures and techniques to perform job duties, including lifting and climbing.
Operate equipment and use tools according to established safety procedures.
Correct unsafe conditions in the work area and promptly report any conditions that are not immediately correctable to the supervisor.
Maintain tools and equipment and perform preventive maintenance as required.

Mental Demands/Physical Demands/Environmental Factors:

Tools/Equipment Used: Small hand tools, power tools, and measuring tools; light truck or van, all mowing equipment, trailers, tractors

Posture: Frequent standing, kneeling/squatting, bending/stooping, pushing/pulling, and twisting
Motion: Frequent walking, climbing stairs/ladders/scaffolding, grasping/squeezing, wrist flexion/extension, and overhead reaching; frequent driving

Lifting: Heavy lifting and carrying (45 pounds and over) on a daily basis

Environment: Work outside and inside, on slippery or uneven walking surfaces; frequent exposure to extreme hot and cold temperatures, dust, toxic chemicals and materials, noise, vibration, and electrical hazards; work around machinery with moving parts; may work alone; regularly work irregular hours; occasional prolonged hours; frequent districtwide travel

Mental Demands: Maintain emotional control under stress

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Reviewed by Date

Received by Date

It is the policy of the Angleton Independent School District not to discriminate on the basis of race, color, national origin, sex, handicap, or age as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975, as amended; and Section 504 of the Rehabilitation Act of 1973, as amended.