Belton Independent School District
Job Description

Job Title:	Refrigeration/Kitchen Equipment Technician	**FLSA Status:**	Nonexempt, 226 days
Reports to:	Director of School Nutrition	**Pay Grade:**	AUX-606
Dept./School:	School Nutrition	**Date Revised:**	11/5/2026

Primary Purpose:

Maintain, repair and installing School Nutrition refrigeration and School Nutrition kitchen equipment throughout the district.

Qualifications:

Education/Certification:
High School Diploma or GED (preferred)
EPA Technician Certification (or willing to obtain)
Valid Texas driver's license, must meet insurance criteria

Special Knowledge/Skills:
Basic electrical and refrigeration knowledge
Familiar with test equipment and tools associated with refrigeration equipment (gauges and electrical)
Knowledge of kitchen equipment preferred

Experience:
Three years minimum experience in the refrigeration/kitchen equipment field

Major Responsibilities and Duties:

Refrigeration and Kitchen Equipment Repair

1. Well-versed on refrigerants, oils, operating pressures and temperatures.
2. Full understanding of refrigeration cycle, including calculation of superheat and sub cooling.
3. Firm knowledge of electrical power and control systems.
4. Ability to properly diagnose problems and replace components as needed on refrigeration units.
5. Full knowledge of gas combustion and control systems.
6. Knowledge of kitchen equipment preferable (mixers, ovens, steamers, dish machines, etc.)
7. Complete routine and preventative maintenance schedule to manage upkeep and condition of all equipment.
8. Maintain effective communication and working relationships with co-workers, supervisors and general public.
9. Willing to be "ON CALL" after hours.
10. Prompt and thorough in completing assignments and required documentation, attends to details accurately and efficiently.

11. Maintain driving record so as to be eligible to drive a BISD vehicle.

12. Make recommendations for equipment replacements and/or new equipment

13. Meet vendors for equipment installations in kitchens and repairs as needed

14. Be willing to have your work audited by a third party to ensure quality, compliance and best up-to-date practices

15. Verify grease traps were pumped, and vent hooding cleanings were done correctly and up to standards by being present during services.

16. Provide information needed for specific part(s) to obtain quotes

17. Provide regular equipment updates to appropriate stakeholders on a weekly basis or as needed, communicating repair progress, equipment status, and any outstanding maintenance concerns.

Safety and Sanitation

18. Observe precautions required for safety when working in potentially dangerous situations, and compliance with the "Clean Air Act".

Other

19. Complies with all TDA/USDA guidelines and policies that pertain to the job.

20. Perform other duties as assigned by Director/Assistant Director

Supervisory Responsibilities:

None.

Mental Demands/Physical Demands/Environmental Factors:

Tools/Equipment Used: Electrical measuring and testing equipment

Posture: Strenuous standing

Motion: Frequent walking, climbing, and bending

Lifting: Heavy lifting and carrying (up to 75 pounds)

Environment: Work outside and inside; exposure to extreme hot and cold temperatures, and inclement weather

Mental Demands: Maintain emotional control under stress

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Revised: November 2026
Prepared By: Belton ISD Human Resources Department