Belton Independent School District
Job Description

Job Title:	Crossing Guard	**FLSA Status:**	Non-exempt, 183 days
Reports to:	Director of Safety and Security	**Pay Grade:**	AUX-1
Dept./School:	Safety and Security	**Date Revised:**	08/09/2024

Primary Purpose:

Ensure the safety and welfare of students using crosswalks. Assist children and others to safely cross the street at assigned intersections during designated hours.

Qualifications:

Education/Certification:
GED or High School Diploma (Preferred)

Special Knowledge/Skills:
Basic knowledge of traffic safety regulations
Ability to identify and respond quickly to traffic safety hazards
Ability to communicate instructions effectively to both children and adults
Ability to read, understand, and follow written instructions

Experience:
None

Major Responsibilities and Duties:

1. Assist children and other community members to safely cross the street at assigned intersections during designated hours.
2. Keep students on the curb until the crossing guard is in the middle of the crosswalk and all traffic is stopped; then signal students to cross. Remain in the middle of the crosswalk until the last child has safely stepped onto the curb on the other side of the roadway.
3. Instruct students to walk their bicycles and skateboards across the crosswalk safely.
4. Identify responsible children who may assist during emergencies.
5. Follow and uphold district safety requirements and report traffic violations and student misconduct in accordance with district procedures.
6. Identify potential traffic safety hazards and respond quickly to protect children and avoid incidents.
7. Report necessary crosswalk repairs and repainting to the Director of Transportation.
8. Wear reflective vest and use a stop sign and flashlight while performing duties, as necessary.

9. Set crossing cones in the middle section of each major roadway, indicative of the crossing area and spaced two blocks apart.

10. Carry equipment to designated location and set up.

11. Communicate safety and traffic rules to students and parents as needed.

12. Correct unsafe conditions when possible and report any conditions that are not correctable to supervisor as soon as practicable.

Other

13. Perform other duties as assigned.

14. Maintain confidentiality of student information.

Supervisory Responsibilities:

None.

Mental Demands/Physical Demands/Environmental Factors:

Tools/Equipment Used: Handheld traffic signs, traffic cones, reflective safety attire

Posture: Prolonged standing

Motion: Constant walking, grasping/squeezing, wrist flexion/extension, reaching

Lifting: Light lifting (under 15 pounds)

Environment: Work outside (prolonged exposure to extreme temperatures, sunlight, and humidity); constant exposure to noise and vehicle exhaust; work around moving vehicles and on slippery and uneven surfaces

Mental Demands: Maintain emotional control under pressure; work with frequent interruption; may work alone

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This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Revised: August 2024
Prepared By: Belton ISD Human Resources Department