DUNCANVILLE ISD

Writing success stories, one student at a time.

Job Title:	**Part-Time/Hourly Athletics Worker**	**Wage/Hour Status:**	Varies/per Hour
Reports To:	**Athletics Administrator**	**Pay Grade:**	Part-time
Dept./School:	**Athletics Department**	**Date Revised:**	7/14/2026

Primary Purpose: To serve the athletic process by performing one of the many assignments necessary to facilitate an athletic event for Duncanville ISD including, but not limited to: ticket seller, ticket taker/gatekeeper, pass gate, press box supervisor, clock operator, scoreboard operator, timer, technology assistance, announcer, spotter, starter, stadium manager, event supervisor, parking monitor, security, referee/official, field prep, concession worker, and other positions as needed.

Qualifications:

Education/Certification:
High School Diploma or GED preferred

Special Knowledge/Skills:
- Provide excellent, accurate, and timely customer service to the patrons at all events
- Ability to interface with the general public, district employees and members of law enforcement
- Ability to maintain a pleasant demeanor at all times
- Must be flexible and have the ability to work extended hours as needed
- Must be able to work outside as necessary
- Basic math skills

Experience:
Directly related experience preferred

Major Responsibilities and Duties:

- Responsibilities range from event oversight, cash management, monitoring, ticket selling and handling, gate personnel, officiating games, maintaining the scorebook, scoreboard operator, announcer/spotter, etc.
- Perform other duties as assigned.

Supervisory Responsibilities:
None.

Working Conditions:

Mental Demands:
- Must maintain emotional control and exercise reasoning and problem solving skills while under stress
- Must demonstrate ability to communicate effectively (verbal and written)
- Should be able to interpret procedures and analyze data for decision making

Physical demands/environmental factors:
- Occasional prolonged and irregular hours

- Frequent movement inside and outside of the facilities
- Duties are performed indoors and outdoors in the weather conditions prevalent at the time
- Noise level in the work environment can range from minimal to loud
- May occasionally be required, due to demands and event operations, to lift and/and or move up to 45-50 lbs.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Employee Print Name: _____

Employee Signature: _____ Date: _____