DUNCANVILLE ISD

Writing success stories, one student at a time.

Job Title:	Dyslexia Teacher	**Wage/Hour Status:**	Exempt
Reports to:	Special Education Director	**Pay Grade:**	Teacher Pay Schedule
Dept. /School:	Special Education	**Date Revised:**	June 10, 2026

Primary Purpose

Serve as a Provider of Dyslexia Services (PDI) for students with dyslexia, instructing with research-based activities and experiences using instructional strategies that utilize an individualized, intensive, multisensory, phonetic approach, and a variety of writing and spelling components; provide students the opportunity to make significant gains in reading; and develop competencies and skills to function successfully in society.

Qualifications:

Education/Certification:

Bachelor's degree from an accredited university; Master's degree preferred
Valid Texas teaching certificate required
Reading Certification Required or comparable experience
Certified Academic Language Therapist (CALT) or Licensed Dyslexia Therapist (preferred)

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Special Knowledge/Skills:

Knowledge of the Science of Teaching Reading
Knowledge of Multi-Tiered Systems of Support (MTSS), Section 504, and SpEd processes
Knowledge of dyslexia identification, assessment, and instruction
Knowledge of specific multi-sensory teaching strategies
Knowledge of administering and interpreting reading assessments
Strong organizational, communication, and interpersonal skills

Experience:

At least 3 years of certified teaching experience preferred

Major Responsibilities and Duties:

Instructional Strategies

- Engage in research-based instructional practices that will help students with dyslexia improve their achievement in the areas of reading and written expression
- Provide special education students with learning activities and experiences designed to help them fulfill their potential for intellectual, emotional, physical, and social growth
- Develop or modify curricula and prepare lessons and other instructional materials to students' ability levels
- Implement an instructional skill development program for assigned students and show written evidence of preparation as required

- Plan and use appropriate instructional and learning strategies, activities, materials, and equipment that reflect understanding of the learning styles and needs of students assigned
- Work cooperatively with classroom teachers to formulate instructional plans for students with dyslexia and related disorders
- Keep accurate and complete records, including accommodation plans, student monitoring forms, and progress reports for identified students as required
- Act as a liaison to building personnel in interpreting educational policies, procedures, and guidelines concerning students with dyslexia and related disorders
- Use technology in the teaching/learning process

Student Growth and Development

- Conduct ongoing assessments of student achievement through formal and informal testing
- Be a positive role model for students; support the mission of the school district

Classroom Management and Organization

- Create a classroom environment conducive to learning and appropriate for the physical, social, and emotional development of students
- Manage student behavior and administer discipline
- Consult with the district regarding the education, social, medical, and personal needs of students
- Assist in the selection of books, equipment, and other instructional materials
- Assume responsibility for instructional materials and equipment inventoried to the dyslexia teacher and the assigned school(s)

Communication

- Establish and maintain open communication by conducting conferences with parents, students, principals, and teachers
- Maintain a professional relationship with colleagues, students, parents, and community members
- Use effective communication skills to present information accurately and clearly

Other

- Participate in staff development activities to improve job-related skills
- Work in an itinerant capacity as assigned
- Keep informed of and comply with federal, state, district, and school regulations and policies for students with dyslexia and related disorders.
- Compile, maintain, and file all physical and computerized reports, records, and other documents required.
- Attend and participate in faculty meetings and serve on staff committees as required.

Supervisory Responsibilities:

- Supervise assigned teacher aide(s) if applicable.

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:

- **Tools/Equipment Used**: Personal computer and peripherals, and other instructional equipment
- **Posture:** Prolonged standing; frequent kneeling/squatting, bending/stooping, pushing/pulling, and twisting
- **Motion:** Frequent walking
- **Lifting:** May require regular heavy lifting (45 pounds or more) and positioning of students with physical disabilities, control behavior through physical restraint, assist non-ambulatory students, and lift and move adaptive and other classroom equipment; may work prolonged or irregular hours
- **Environment:** Exposure to biological hazards
- **Mental Demands:** Maintain emotional control under stress

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Employee Print Name: _____

Employee Signature: _____ Date: _____