International Leadership of Texas

The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

Job Title: **Chinese Kung Fu Instructor** **Wage/Hour Status:** Exempt

Reports to: Principal **Date Revised:** 03/2026

Dept./School: Assigned Campus

Primary Purpose:

Provide students with experience of learning Chinese language through Kung Fu activities. Promotes and develops an understanding of the relationship of healthy body function and exercise; that motivates each student to cultivate physical fitness, and appropriate social and emotional adjustment; that discovers and develop talents of students in physical achievement; and that develops strength, skill, agility, poise, and coordination in individual, dual and team physical activities and sports, in accordance with each student's ability.

Qualifications:

Education/Certification:
Bachelor's degree
Kung Fu Master

Special Knowledge/Skills:
Knowledge of coaching techniques and procedures
Ability to instruct and supervise student athletes
Excellent organizational, communication, and interpersonal skills
Ability to teach the Physical Education TEKS, classroom structure and organization
Current knowledge of the latest trends and research regarding health, nutrition, and athletic performance.
Advanced Level Chinese language proficiency in speaking and writing.

Experience:
One-year student teaching or approved internship preferred
Coaching experience preferred
Position requires coaching assignment (1 sport minimum)

Major Responsibilities and Duties:

Instruction

1. Teaches knowledge and skills in physical fitness, health education, rhythms and dance, and individual, dual or team sports.

2. Manage and supervise athletic activities, contests, and practice sessions to promote individual growth in athletic skills, teamwork, and good sportsmanship.

3. Work with other members of school staff to plan and implement instructional goals and objectives to ensure the overall educational development of students.

4. Works cooperatively with other physical education teachers in planning and implementing a balanced physical education program.

5. Analyzes, demonstrates, and explains basic skills, knowledge and strategies of formal sports, games, rhythms, and fundamentals of body movement.

Program Management

6. Establish performance criteria for competition and evaluate students' athletic abilities initially and on a regular basis. Model performance criteria and physical movements required for successful student performance of sport.

7. Take all necessary precautions to protect students, equipment, materials, and facilities.

8. Monitor and enforce student eligibility criteria for extracurricular participation.

Student Management

9. Apply and enforce student discipline during athletic contests, practice sessions, and while on trips off school property in accordance with Student Code of Conduct and student handbook.

10. Encourage, by example and through instruction, sportsmanlike conduct in all phases of athletic participation.

Communication

11. Establish and maintain open communication by conducting conferences with parents, students, principals, and teachers.

Administration

12. Assist in selection of equipment and instructional materials.

13. Compile, maintain, and file all reports, records, and other documents required.

14. Oversee process of cleaning, repairing, and storing all campus athletic equipment and maintain a current inventory of all equipment and fixed assets within program.

Other

15. Any and all other duties as assigned by your immediate supervisor.

16. Follow district safety protocols and emergency procedures.

Supervisory Responsibilities:

Direct the work of assigned instructional aide(s).

Mental Demands/Physical Demands/Environmental Factors:

Tools/Equipment Used: Athletic equipment, standard office equipment including computer and peripherals, and other instructional equipment; automated external defibrillator (AED); *operate school bus*

Posture: Prolonged standing; kneeling, squatting, bending, and stooping; *frequent driving; moderate grasping/squeezing, wrist flexion/extension, and reaching*

Motion: Frequent walking and physical movements associated with sport(s) assigned

Lifting: Frequently light lifting (less than 15 pounds); occasional moderate lifting or carrying (15-50 pounds)

Environment: Work outside (exposure to sun, heat, cold, and inclement weather) and inside; frequent exposure to noise; frequent districtwide and statewide travel; frequent prolonged and irregular hours; *moderate exposure to vehicle fumes and work around moving vehicles*

Mental Demands: Maintain emotional control under stress

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This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Reviewed by _____ Date _____

Received by _____ Date _____