ATHLETIC FIELD MAINTENANCE AND GROUNDS SPECIALIST

JOB DESCRIPTION

DIVISION: Maintenance	**GRADE:** Level VII
DEPARTMENT: Maintenance	**WORK DAYS:** 248
REPORTS TO: High School Assistant Principal (Athletics)	**FLSA STATUS:** Non-Exempt
ESSENTIAL PERSONNEL: Yes	

POSITION SUMMARY

To lead the maintenance and preparation of School Board athletic facilities, and grounds, in cooperation with the school's Assistant Principal in charge of Athletics and Plant Operator.

MINIMUM REQUIREMENTS

- High school diploma or equivalent
- Valid Florida Driver's license and operate a motor vehicle
- Minimum of three years previous related experience or Associate's degree in a related field and one year of experience

CERTIFICATION: Ornamental and Turf Grass Pest Management, or similar certification or obtain the appropriate certification within twelve (12) months of employment.

WORK EXPERIENCE:

- One (1) of experience and skills in operating, maintaining, and adjusting the various types of equipment and products used in maintaining athletic fields and common grounds.

PREFERRED QUALIFICATIONS

- Advanced education and training in athletic field maintenance or related field
- Experience in irrigation system repair and maintenance
- Knowledge and skill in maintaining lawns, shrubby and trees

SUPERVISES

ESSENTIAL DUTIES

- Ability to operate, maintain and adjust irrigation system components
- Ability to work independently, as well as with others, including coaches, school administration, and other related staff in the performance of the job duties
- Ability and willingness a work flexible schedule to accommodate weather, maintenance and use of the facility
- Ability to follow and give instructions (both verbal and written) in the completion of an assigned task
- Ability to perform the functions of the position
- To maintain and prepare athletic fields to include but not limited to, mowing top dressing, lining, fertilizing and pest control of athletic fields
- Proficient use of tools and equipment necessary for the completion of assigned task
- Safe and proper work practices when using tools, equipment, and chemicals

- To perform such other related duties as assigned by the Assistant Principal in charge of athletics and/or supervisor

Professionalism:

- Professional representation of the Maintenance Department and the District in a cooperative manner when dealing with other staff, students, or the public
- To report maintenance needs to appropriate staff or tradesmen and coordinate their repair
- Proper maintenance and operation of machinery associated with the function of the position
- Completion of the assigned tasks with minimum supervision or correction
- To give instructions on needed repairs and oversee work of vendors
- To perform assigned tasks in a timely and efficient manner
- Performance of assigned tasks in accordance with industry standards

Working Conditions: Regular exposure to weather including sun, heat, cold, dampness, and/or humidity.
Physical Demands: Heavy work involves exerting up to 50 to 100 pounds of force occasionally or 25 to 50 pounds of force frequently or 10 to 20 pounds of force constantly to move objects
Vision: (which may be corrected) to read small print; view a computer screen for prolonged periods.
Hearing: (which may be corrected) to answer telephones and tolerate exposure to noisy conditions.
Speech: to be understood in face-to-face communications; to speak with a level of proficiency and volume to be understood over a telephone.
Upper Body Mobility: use hands and fingers to feel, grasp, and manipulate small objects; manipulate fingers, twist and bend at wrist and elbow; extend arms to reach outward and upward; use hands and arms to lift objects; turn, raise and lower head.
Environmental conditions: encounter constant work interruptions; work cooperatively with others; work independently; work indoors.
Minimum mental requirements: Ability to read, write, understand, interpret and apply information at a moderately complex level essential for successful job performance; math skills at a high school proficiency level; judgement and the ability to process information quickly; learn quickly and follow verbal procedures and standards; give verbal instruction; rank tasks in order of importance; copy, compare, compile and coordinate information and records.

Persons new, rehired or transferred to the job classification **may** be subject to a physical demand testing requirement to confirm they are capable of the required physical demands of this position.

The Martin County School District does not discriminate on the basis of race, color, national origin, gender, age, disability or marital status in its educational programs, services or activities, or in its hiring or employment practices. The district also provides equal access to its facilities to the Boy Scouts and other patriotic youth groups, as required by the Boy Scouts of America Equal Access Act.

This job description is intended to accurately reflect the position activities and requirements. However, management and administration reserve the right to modify, add, or remove duties and assign other duties as necessary. It is not intended to be and should not be construed as an all-inclusive list of all the responsibilities, skills, or working conditions associated with the position.