ENVIRONMENTAL STUDIES CENTER PLANT OPERATOR

JOB DESCRIPTION

DIVISION: Leadership and Planning	**GRADE:** Technical/ Other Professional – Group C
DEPARTMENT: Local Site	**WORK DAYS:** 248
REPORTS TO: Coordinator of Environmental Studies Center	**FLSA STATUS:** Exempt
ESSENTIAL PERSONNEL: Yes (see work conditions)	

POSITION SUMMARY

To maintain a clean, healthy and safe learning environment and maintain the facility, including grounds maintenance, and related equipment.

MINIMUM REQUIREMENTS

- High school diploma or equivalent
- Valid Florida Driver's License
- Valid Driver's License for a minimum of five (5) years
- Knowledge of all phases of plant maintenance
- Must be physically able to operate machinery in accordance with job description
- Must be highly motivated and able to work independently

CERTIFICATION: CPR certified plus First Aid

WORK EXPERIENCE: Three (3) years experience

PREFERRED QUALIFICATIONS

- Knowledge of the use of tools and equipment needed for school plant management
- Knowledge in many areas of maintenance, e.g., plumbing, carpentry and painting
- Ability to interact with and assist other trades people
- Knowledge of safety codes and state laws concerning maintenance requirements
- Ability to communicate in English, verbally and in writing
- Basic knowledge of computer use
- Ability to work in various outdoor weather conditions
- Skill in dealing with students, staff, community and administrators

SUPERVISES

N/A

ESSENTIAL DUTIES

- Maintain specialized facility, grounds and equipment at Environment Studies Center
- Comply with safety codes, regulations and state laws
- Perform custodial duties as assigned
- Perform mechanical duties and do preventative maintenance on lawn equipment
- Ability to paint, do minor carpentry , maintain HVAC and manage minor plumbing issues
- Perform other duties as assigned

Professionalism:

- Demonstrates prompt and regular attendance
- Maintains confidentiality in all district matters
- Models ethical behavior and displays leadership qualities

- Effectively communicates a team attitude

Working Conditions: Regular exposure to weather including heat, cold, dampness, and/or humidity.
This position is listed as "Available" during a declared emergency, and may be providing services that exceed their contractual obligations by working on days and at times when other District employees are not required to be on duty.
Physical Demands: Typically requires climbing ladders; pushing and/or pulling; must have sufficient strength and manual dexterity to operate equipment used to clean floors and carpets; must be able to lift, push, and or pull in excess of 50 pounds; must be able to stand, crouch, and climb to use ladders and perform various types of manual labor.
Heavy Work: Involves exerting up to 50 to 100 pounds of force occasionally or 25 to 50 pounds of force frequently or 10 to 20 pounds of force constantly to move objects.
Vision: (Which may be corrected) to read small print; view a computer screen for prolonged periods.
Hearing: (Which may be corrected) to answer telephones and tolerate exposure to noisy conditions.
Speech: To be understood in face-to-face communications; to speak with a level of proficiency and volume to be understood over a telephone.
Upper Body Mobility: Use hands and fingers to feel, grasp, and manipulate small objects; manipulate fingers, twist and bend at wrist and elbow; extend arms to reach outward and upward; use hands and arms to lift objects; turn, raise, and lower head.
Environmental Conditions: Encounter constant work interruptions; work cooperatively with others; work independently; work indoors.
Minimum Mental Requirements: Ability to read, write, understand, interpret and apply information at a moderately complex level essential for successful job performance; judgment and the ability to process information quickly; learn quickly and follow verbal procedures and standards; give verbal instruction; rank tasks in order of importance; copy, compare, compile and coordinate information and records.

Persons new, rehired or transferred to the job classification **may** be subject to a physical demand testing requirement to confirm they are capable of the required physical demands of this position.

Martin County School District does not discriminate on the basis of race, color, national origin, gender, age, disability or marital status in its educational programs, services or activities, or in its hiring or employment practices. The district also provides equal access to its facilities to the Boy Scouts and other patriotic youth groups, as required by the Boys Scout of America Equal Access Act.

This job description is intended to accurately reflect the position activities and requirements. However, management and administration reserve the right to modify, add, or remove duties and assign other duties as necessary. It is not intended to be and should not be construed as an all-inclusive list of all the responsibilities, skills, or working conditions associated with the position.