Kate M. Smith Elementary

BD

1447 South Boulevard
Chipley, FL 32428

Phone: (850)638-6220
Fax: (850)638-6387

Alyson Brown
Assistant Principal

Ryan Collins
Assistant Principal

Christopher Tyre
Principal

ANNOUNCEMENT OF VACANCY

(Pending School Board Approval)

POSTING DATE:	October 23, 2026
POSITION(S):	Academic Analyst
MINIMUM QUALIFICATONS	1. Master's Degree or higher from an accredited educational institution. 2. Must hold State of Florida certification with experience in data analysis. 3. In lieu of Master's degree, Bachelor's Degree and 10 years successful teaching experience may be substituted.
SALARY:	Based on current Washington County School District Salary Schedule for Instructional Personnel
APPLICATION DEADLINE:	Until filled but no less than (5) days from posted date
ANTICIPATED START DATE:	TBD
APPLICATION PROCESS:	1. Go to https://wcsdschools.com 2. Choose the "Careers" tab at the top the page and then click on "Employment Opportunities" 3. Select the appropriate search criteria 4. Click "Apply" for selected Position(s)" to view and apply for vacancies 5. Create a profile with a username and password, unless you have already completed this process 6. Complete your application for selected position and attach a resume 7. Then you MUST APPLY for the position.

PLEASE NOTE: Per WCEA/WCSB Master Teacher Contract 2024-2027, Article XL, 11.3, "Teachers who are already employed in another position within the county when a vacancy occurs, will be given consideration over someone who is not employed at the time, providing their certification and qualifications are equal." After posting, if a transfer request from within the School District is accepted, at that time, this position would be closed and all applicants would be notified that the position was filled due to a lateral transfer.

"Pre-employment , reasonable suspicion, random (fitness for duty) and follow-up drug testing will be implemented as per the School Board's Drug Free workplace policy"

Effective March 1, 2025, all position types requiring direct contact with students or who are permitted access to school grounds when children are present are required to submit new fingerprints. Visit the new Care Provider Background Screening Clearinghouse Education and Awareness website (House Bill 531) at https://info.flclearinghouse.com for more information.

Reasonable accomodations are made for applicants as well as employees and are available for persons with disablilities to complete the application and/or interview process. Applicants/individuals with disablilites requesting accomodations under the Americans with Disabilities Act (ADA) may contact the District Office at 850-638-6222 for assistance.

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