

THERAPIST, OCCUPATIONAL (Continued)

- * (11) Use standardized tools and clinical observations to screen, evaluate and reassess students' needs.
- * (12) Implement the Plan of Care for eligible students with specific instructions to students, teachers, other professionals, parents and other interdisciplinary team participants
- * (13) Implement activities focused on improving skills needed to address specific problems.
- * (14) Provide for the development, improvement or restoration of sensor-motor, oral-motor, perceptual or neuromuscular functioning.
- * (15) Provide intervention directed toward improving daily living skills, work readiness/performance, play skills or enhancing educational performance skills.
- * (16) Provide and recommend assistive technology, adaptive equipment, or environmental modifications as needed.
- * (17) Provide for student services as recommended in the IEP.
- * (18) Correspond with sponsoring physicians as appropriate.
- * (19) Provide families, employees, and other professionals with consultation and instruction in therapy techniques that carry over into daily activities.
- * (20) Foster student responsibility, appropriate social behavior, integrity, valuing of cultural diversity, and respect for self and others by role modeling and learning activities.
- * (21) Communicate high learning expectations for all students.
- * (22) Communicate effectively, orally and in writing, with other professionals, students, parents and community.
- * (23) Provide accurate and timely information to parents and students about academic and behavioral performance of students.
- * (24) Write or participate in the formation of student IEP or 504 Plans or any other learning plans based on individual student needs.
- * (25) Collaborate with students, parents, school staff and other appropriate persons to assist in meeting student needs.
- * (26) Work with other teachers in curriculum development, special activities and sharing ideas and resources.
- * (27) Demonstrate knowledge and understanding of curriculum content.
- * (28) Engage in continuing improvement of professional knowledge and skills, including instructional methodology, learning theory, curriculum trends and content.
- * (29) Develop and implement a Professional Development Plan annually in accordance with state and district requirements.
- * (30) Demonstrate punctuality and regular attendance.
- * (31) Assist in enforcement of school rules, administrative regulations and Board policy.
- * (32) Comply with policies, procedures and programs.
- * (33) Act in a professional and ethical manner and adhere at all times to the Code of Ethics and Principles of Professional Conduct.
- * (34) Support school improvement initiatives by active participation in school activities, services and programs.
- * (35) Instruct and supervise the work of volunteers and aides when assigned.
- * (36) Supervise students at all times to ensure a safe and orderly environment.
- * (37) Maintain a clean, attractive and organized learning environment.
- * (38) Maintain accurate and complete records in accordance with District procedures.
- * (38) Maintain confidentiality of student and other professional information.

THERAPIST, OCCUPATIONAL (Continued)

- *(39) Maintain student grade, attendance, and conduct records in accordance with established procedures.
- *(40) Recognize overt indicators of student distress or abuse and take appropriate intervention, referral, or reporting actions.
- (41) Perform other duties as assigned.

**Essential Performance Responsibilities*

PHYSICAL REQUIREMENTS:

Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:

- Salary and benefits shall be paid consistent with the Board's approved salary schedule.
- Length of the work year and hours of employment shall be those established by the Board.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Job Description Addendum No. 06

Adopted: 7/20/10