

TITLE: ADVENTURE CLUB GROUP LEADER

QUALIFICATIONS:

1. Experience and/or desire to work with grade school age students.
2. Ability to communicate effectively. Follow written and oral instructions. Read and speak English.
3. Ability to supervise student activities and provide assistance to children as needed.
4. Ability to work in a team atmosphere and collaborate positively with others.
5. Ability to develop activity plans for K-6 graders.

REPORTS TO: Adventure Club Director

SUPERVISED BY: Adventure Club Site Supervisor under the authority of the Adventure Club Director

JOB GOAL: Supervision of and interaction with grade school children in the Adventure Club program, providing a safe, positive, and enriching environment.

RESPONSIBILITIES:

- 1.0 Provide direct supervision to enrolled children to ensure their safety and to provide a supportive environment.
- 2.0 Interact, engage, and become actively involved with the children during program time.
- 3.0 Lead child orientated activities and programs, providing direction and guidance to child participants.
- 4.0 Plan and implement daily recreational and educational activities, including fieldtrips, guest speakers, and special events.
- 5.0 Serve as a positive role model to children by displaying appropriate appearance, language, communications, and behavior at all times.
- 6.0 Promote cooperation, group cohesiveness, and positive relations with co-workers and supervisors.
- 7.0 Communicate in a positive manner and strive to maintain good relationship with parents.
- 8.0 Be on time, come prepared and dressed appropriately (to perform basic job functions) and professionally for assigned shifts.
- 9.0 Assist Site Supervisor with the cleanliness and organization of the environment, including equipment and program areas.
- 10.0 Obtain and keep current on certifications in First Aid and CPR.
- 11.0 Attend all required staff meetings and training sessions.

12.0 Other duties as assigned.

13.0 TERMS OF EMPLOYMENT

- 13.1 This is an at-will position and can be terminated at any time, for any reason, by either the employee or the employer.
- 13.2 Salary, benefits, and work schedule arranged in accordance with Moscow School District personnel policies.
- 13.3 Performance of this job will be evaluated in accordance with Moscow School District personnel policies.

The Moscow School District does not discriminate against any individual in the United States on the basis of race, color, religion, sex (including pregnancy, childbirth and related medical conditions, physical characteristics, sex stereotyping, transgender status, and gender identity), marital status, national origin (including limited English proficiency), socioeconomic status, age, disability, or political affiliation or belief.

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