



**TITLE:** Middle School Math Teacher

**QUALIFICATIONS:**

- Bachelor's Degree
- Valid professional Tennessee teacher's license with appropriate certification.
- Experience in the area assigned preferred.
- Knowledge of instructional methods appropriate for students at the respective grade level.
- Desire and ability to work with students at the specified age level with diverse backgrounds and levels of ability toward accomplishing their educational goals.
- Ability to organize tasks and manage time to meet many and varied deadlines; manage small and large groups of students in a classroom environment; and communicate effectively with students, parents, school administrators, and other staff, including the ability to discuss topics that may be sensitive.
- Outstanding written and verbal communication skills
- Excellent interpersonal and presentation skills

**JOB GOAL:** The Math Teacher will plan and implement an appropriate instructional program in a learning environment that guides and encourages students to develop and fulfill their academic potential.

**ESSENTIAL FUNCTIONS or DUTIES:**

- plan, prepare, and deliver instructional activities that facilitate active learning experiences
- develop lesson plans
- establish and communicate clear objectives for all learning activities
- prepare the classroom for class activities
- provide a variety of learning materials and resources for use in educational activities
- identify and select different instructional resources and methods to meet students' varying needs
- instruct and monitor students in the use of learning materials and equipment
- use relevant technology to support instruction
- observe and evaluate student's performance and development
- assign and grade classwork, homework, tests, and assignments
- provide appropriate feedback on work
- encourage and monitor the progress of individual students
- maintain accurate and complete records of students' progress and development

- update all necessary records accurately and completely as required by law, district policies, and school regulations
- prepare required reports on students and activities
- manage student behavior in the classroom by establishing and enforcing rules and procedures in accordance with the disciplinary systems of the school
- participate in school and system sponsored activities
- participate in department and school meetings, parent meetings
- keep updated with developments in the subject area, teaching resources, and methods and make relevant changes to instructional plans and activities

### **PHYSICAL DEMANDS:**

This job may require lifting objects that exceed 20 pounds, with frequent lifting and/or carrying objects weighing up to 10 pounds.

Other physical demands that may be required are as follows:

- Pushing and/or pulling
- Stooping and/or kneeling
- Reaching
- Talking
- Hearing
- Seeing

### **CAPACITY AND ABILITY REQUIREMENTS:**

Specific capacities and abilities may be required of an individual in order to learn or adequately perform a task or job duty.

- *Intelligence:* The ability to understand instructions and underlying principles. Ability to reason and make judgments.
- *Verbal:* Ability to understand the meanings of words and the ideas associated with them.
- *Numerical:* Ability to perform arithmetic operations quickly and accurately.
- *Manual dexterity:* Ability to move the hands and fingers easily.

### **REPORTS TO: Principal**

**FLSA:** Exempt

**TERM:** 200 Days

**SALARY:** Teacher's Index

### **GENERAL REQUIREMENTS**

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be a complete list of responsibilities, duties, and skills required of personnel so assigned.